

**Stowe Free Library Board of Trustees Meeting
Friday, September 9th, 2022**

Call to Order: 8:03 am

Present: K.Spear, S.Gaines, C.Maison Kastner, S.Calvo, K.Kaufman, A.Colavato (on zoom), C.Weber (Director)

Absent: B.Mullin

Minutes: Stand as read.

Staff Welcome: Introduction to Nancy Rumery, Youth Librarian who will part of the Strategic Planning as a staff representative.

Introduction of Stephanie Lahar, Consultant and Strategic Plan Overview: Stephe attended via zoom. She discussed how she will work with the Board on developing a long-term Strategic Plan. After the November 4th retreat, we will be able to set a schedule, create and evaluate community surveys and what to focus on for the next few years. Her planning process includes research, developing goals, renew assessments and strategies. We will finalize a three-year plan in January 2023.

Friends' Report: The Friends will hold a meeting on September 15th, 2022. Books can be dropped off for next summer's fair. This summer's Book fair netted approximately \$13,000.

Treasurer's Report: The Morgan Stanley account holds \$1,100,349.74. Copley has \$31,153.95 and the Operating Account is at \$14,331.10. The Board has completed its payments to the Town of Stowe as of this quarter. Adding the Endowment policy to the bylaws will be discussed in a future meeting. We need to determine a number for the budget for next fiscal year starting on July 1, 2023.

Directors's Report: The State librarian, Catherine Delneo, visited the Stowe Free Library. We have a new circulation librarian, Timber Wright. Danny will attend the Town's Safety Committee Meetings representing the library. There is a conscious effort for the staff to be aware of the building, emergency plans, etc. An FBI agent came to do safety training. Cameras are being installed. There will be five on outside of the building. Active shooter training is scheduled. Patron statistics is going up. There are 6,755 total active patrons. An issue was brought up regarding tutors working by the carrells. The discussion is tabled until our next meeting.

Museum Pass Policy: No changes.

Technology Policy: No changes.

Holiday Decorations: We will decorate the Saturday after Thanksgiving. There was a proposal to spend \$2000. A Motion was made to approve the decoration budget of up to \$2000 and to ask the Friends to help with funds as well as decorating. The Motion was approved. We discussed a community program to decorate the tree in the lobby in collaboration with The Current.

Fall Event and or traditional Christmas Event. The Stowe Traditional Christmas takes place on December 3rd, 2022. We will be decorated by then.

Old Business: No old business.

New Business: No new business.

Next Meeting: October 7th, 2022

Adjournment: 10 am

Respectfully Submitted,

Kim Kaufman