

Stowe Free Library
Minutes Board of Directors Meeting
May 6th, 2022

Present: K.Spears, S.Gaines, C.Maison Kastner, A.Colavato, B.Mullin, K.Kaufman, C.Weber (Director)

Absent: None

Call to Order: 8:05 am

Minutes: Stand as read.

Library Review/MOU Discussion: This topic will be discussed with more depth at the next meeting. The Endowment Fund policy does not contain a paragraph that calls out which funds go back to the town and which funds the Trustees have responsibility for. Even though there is a state statute defining some of the responsibilities the Trustees have in regard to funds, there has been confusion in the past. The board feels having something in writing added to the endowment spending policy delimiting fund responsibilities between the Board and the Town will help clarify any confusion or questions in the future.

Friends' Report: The Annual Friends' meeting is on June 9th. The Friends have scheduled an *In Our Own Backyard* with Katherine Drace after the meeting. The book sale plans are underway.

Treasurer's Report: There is \$14,086 in the Operating Account, and \$31,693 in the Development Fund. The Endowment Fund has a balance \$1,155,100 (down from last month.)

Director's Report: A gentleman asked for the librarians to call 911. They handled the situation without issue, and the man was transferred to the hospital without incident. Elevator repair, lighting repairs and interior painting are going on in the building. There was discussion about painting more quotes or mural on walls. Chair yoga and Mom and baby yoga are up and running. *Play Always* (all encompassed audiobooks) are being purchased for adults. The library will provide earphones to those who need them. The IT librarian will be working on collection development with digital material. The librarians are looking at circulation numbers, what is being used and asked for and purchase

popular literary books in Overdrive. ILL forms and purchase request are being incorporated into interactive resources on website. The library will continue to offer a hybrid format for adult programs going forward, (in person and Zoom). There was a discussion about banned books and how can we help smaller libraries navigate through these issues. We off a patron a form to fill out if they are offended by a book on our shelves.

Changes for Circulation and Overdue Policy: The loan period (7 days) for non-traditional items (wood moisture meter and telescope) will be added to the policy. A motion was made to update the policy. The motion passed. There was also discussion about the Reserve shelf which will remain as a 3 day period before books are returned to the shelves.

ILL Policy: No changes were made except that the library will now be lending/borrowing DVD TV series. A motion was made to include these items to the policy. The motion passed.

Volunteer Event: We will wait until May 2023 to do the event.

Strategic Planning Update: The Committee has reached out to consultants (Strategic Planning Consultant) and are waiting to hear back. The Board feels we need help with the Community Involvement piece, compiling data, etc.

Fall 2022 Event Update: The Board discussed focusing the event on Vermont Book arts people etc. There will be more discussion in the next meetings.

Old Business: None.

New Business: We are waiting for more applicants for the available Board seat.

Next meeting: June 3rd

Adjournment: 9:20 a.m.

Respectfully Submitted,

Kim Kaufman